

Invitation to Selective Tendering

Public Art for the Urban Spaces Around Haga and Korsvägen Stations in the West Link Project

2021-09-20

Registration number 05803/21

Preface

Art plays an important role in our democratic society because it makes it possible for many different voices to be heard in the public realm. When art is allowed to be free, it can transport our thoughts, transcend boundaries, and help us understand our history, our contemporary world, and our future.

No matter who you are or where you live, you should be able to experience art in Gothenburg's public spaces. The city's property developers are therefore required to allocate at least one percent of the budget for every new construction project to public art. In close collaboration with construction managers and artists, Gothenburg Art of the Cultural Affairs Administration is working to bring art out into the city. Together we make room in urban development projects for art that surprises, disturbs, and moves people.

The population of Gothenburg and the Västra Götaland region is projected to grow by almost one-third by 2035. That means that more people are going to need to get where they need to go without a car. The infrastructure and urban development project known as the West Link (Västlänken), is one of the essential investments that make this possible. The West Link project ties together the region and the city through an underground railway link beneath central Gothenburg, where three new train stations (Gothenburg Central, Haga Station, and Korsvägen Station) relieve congestion at the old Central Station. The new station designs and the enhancement of the surrounding urban spaces are going to shape people's everyday lives for a long time to come.

The construction project kicked off in 2018, and the first trains are expected to start rolling through the tunnel in 2026.

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1 Request for Expressions of Interest

The City of Gothenburg Traffic and Public Transport Authority and Gothenburg Art invite artists and artist groups to take part in the international selective tendering of one of the largest infrastructure and urban development projects in the city's history – the West Link, the new underground rail connector with three train stations.

This selective tendering process covers the urban spaces around the Haga and Korsvägen Stations. This document describes how you as an artist or artist group can submit an expression of interest in developing concepts for public art for these projects. The tendering process begins in September 2021 and is expected to extend through June 2022. The tender will be followed by a period of detailed planning, and the work of completing the artworks will continue until 2026, when the whole of the West Link project is expected to be finished. After completion and the inauguration, the works of art will be part of the City of Gothenburg's public art collection.

See Annex 5, Timeline.

A total of six (6) artists will be given a chance to develop concepts—three (3) for Haga Station and three (3) for Korsvägen Station. The six (6) artists selected will each be awarded 126,500 SEK (VAT exclusive) as compensation for their concept proposals.

Each of the artists who are ultimately awarded commissions will be given a production budget of 5,500,000 SEK (VAT exclusive) to execute their artworks. There is no compensation for submitting expressions of interest.

In the City of Gothenburg's work with commissioning public art for the West Link project, the art will be part of the process in which the new urban spaces are being designed. At the conclusion of the tendering process, the two winning artists or artist groups will be incorporated into an in-depth design phase in which each concept is planned in detail prior to being executed. That work will be conducted in collaboration with the construction planners.

The *Chronotopia Art Programme* provides the basis for all the artistic efforts undertaken within the framework for the West Link project. The programme was developed in 2016 in a collaboration between the City of Gothenburg's Traffic and Public Transport Authority and Gothenburg Art/Cultural Affairs Administration, the Swedish Transport Administration, the Public Art Agency Sweden, Västtrafik (the public transport agency in Västra Götaland), and the Västra Götaland region's public art department.

2 Artistic Theme

Chronotopia (from the Greek Xpóvoç (chrónos), meaning time, and $\tau \circ \pi \circ \zeta$ (tópos), meaning place, is the thematic point of departure for all new art produced within the framework for the West Link project. Gothenburg itself is both a place and an era in time—or rather many different parallel spaces and times. Through a site-specific artistic exploration, the Chronotopia theme proposes an investigation of our contemporary world, a survey of the past's potential, and perhaps insights into the future.

As a port city, Gothenburg has often been the first place in Sweden to receive the many immigrants who have arrived here through the ages, and who in turn have brought with them their history and their culture. During the nineteenth century, Gothenburg was also the city from which most of the Swedes who emigrated to America departed. The city's complex web of identities and heritage, in the context of a now globalized world, can be examined and illuminated through the eye of an artist. In the cross-fertilization of different spaces and eras, ethical and existential dimensions can be enhanced and deepened, and even things that can't always be expressed in words may perhaps find expression in the city's shared public space through art.

You can read more about the artistic theme in Annex 2, *Chronotopia Art Programme*.

2.1 Artist Commissions

The West Link project gives artists and artist groups an opportunity to make an impact on one of the largest infrastructure and urban development projects in Gothenburg's history. The vision for the project is for the artists to participate in the creation of the city's shared public spaces—that is, art is to be part of the overall design rather than being seen as merely an addition to an already completed structure.

Rather than identifying particular physical locations for the art, the *Chronotopia* theme provides the motivation for how art can address Haga and Korsvägen as physical places and social situations. Artists are encouraged to find optimal locations for their works based on their artistic ideas and to propose strategies for how their art can best be integrated into the urban landscape so that even unforeseen qualities can find expression. Works of art have the potential to serve as creators of place by how they take form both materially (physically) and immaterially (in terms of meaning).

The assignment for artists and artist groups is to create a unique and independent artwork of great integrity. The artwork should be able to bring about a direct experience without having an illustrative or decorative character. The focus of the assignment is on establishing the viability of the artist's vision, in terms of both content and visual expression, through complexity and multidimensionality. The resulting work of art should be permanent. A permanent artwork is here defined as one whose material lifespan exceeds 50 years. The artwork must be manageable in the long run, thus, the demands for durability, safety, and functionality are high.

3 Haga and Korsvägen as Places and Situations

The overall design of the environments in the West Link project must demonstrate consideration for the unique conditions and context of the physical site. The project aims for close collaboration among all of the actors involved. Each station site should be perceived as seamless and as a cohesive whole.

Refer to Annex 3 *Haga and Korsvägen as Places and Situations* for information about the cultural history and future design of the urban space through architecture and art.

4 Procurement Process

The procurement will take place in the form of a two-step selection procedure in compliance with Chapter 19 and Annex 2 of the Public Procurement Act 2016:1145. By submitting an expression of interest, the artist accepts all the terms and conditions set out in this invitation. Submission of an expression of interest is also confirmation of the reliability and accuracy of the information and annexes submitted.

4.1 Procurement Body

The procurement body is the City of Gothenburg, Traffic and Public Transport Authority, registration number 212000-1355.

Address: City of Gothenburg, Traffic and Public Transport Authority (Trafikkontoret) Box 2403 SE-403 16 Göteborg Visiting address: Köpmansgatan 20 Telephone: +46 31-365 00 00 (Switchboard) www.goteborg.se/trafikkontoret

Gothenburg Art (Göteborg Konst)

Gothenburg Art is the City of Gothenburg's art unit within the City of Gothenburg Cultural Affairs Administration. Gothenburg Art is the process management organization for art projects at municipal companies and administrations, and it is conducting this procurement in partnership with the Traffic and Public Transport Authority.

Cultural Affairs Administration – Gothenburg Art (Göteborg Konst) Postal address: Sockerbruket 5, SE-414 51 Göteborg Visiting address: Sockerbruket 2–4 <u>https://goteborgkonst.se/</u>

4.2 Step 1 – Expression of Interest (tender)

Professionally active artists and artist groups are invited to submit an expression of interest. The same expression of interest applies to both Haga Station and Korsvägen Station. All the requested documents in the expression of interest (completed application form, CV, portfolio) must be received within the stipulated timeframe. If the requirements in Step 1 are not met in full, the application will not be passed on for evaluation in Step 2. These requirements apply to all participants, even if a number of individuals or companies have come together to submit a joint expression of interest.

Assessment of expressions of interest will be based on an overall appraisal of the material submitted using the selection criteria listed under point 6 *Selection process*. It will also be based on how the material submitted substantiates the assertion that the artist/artist group is able to respond in a stimulating and thought-provoking way to the artistic themes and visions set out in *Chronotopia Art Programme*.

The six (6) artists/artist groups whose expressions of interest are awarded the highest number of points in the assessment will be invited to submit concept proposals based on the timetable and stipulations set out by the Traffic and Public Transport Authority and Gothenburg Art as part of the procurement process. The selection panel will then choose the three (3) artists/artist groups who will compete with a focus on Haga Station and the three (3) who will compete with a focus on Korsvägen Station.

The artists/artist groups are bound by their expressions of interest for a period of six (6) months after the closing date for submissions.

There is no compensation for submitting expressions of interest.

The closing date/time for submission of an expression of interest is 20 October 2021, 11:59 PM, CEST.

4.3 Step 2 – Invitation to Submit a Proposal (tender)

Six (6) artists/artists groups will be invited to submit a concept proposal. Only these six are eligible to submit proposals as part of the procurement process.

Documentation for the *Invitation to submit proposals* is currently being compiled and will be distributed to the selected artists/artist groups at the beginning of the concept development period. The invitation will include information about the specific conditions at each station as well as guidelines to help those who have been invited to develop their proposals. The proposals are not expected to be complete, finished concepts but will instead be expanded on together with the two project groups – Haga and Korsvägen – during a planning phase lasting approximately six months. Each proposal will be assessed based on its vision, development potential, and viability in accordance with the assessment criteria.

A start-up meeting with the invited artists/artist groups will take place in Gothenburg in January 2022. In-person attendance at the start-up meeting is mandatory unless there is a particularly compelling reason for not attending.

Each artist/artist groups will receive a fee of SEK 126,500, excluding VAT, for developing their concept. The fee is payable in two parts on receipt of an invoice for each part. The first invoice will be for SEK 26,500, excluding VAT. It will be paid following the start-up meeting and the signing of the *Assignment Agreement – Proposal*. The remaining SEK 100,000, excluding VAT, will be paid after all the requested proposal documents have been submitted on time and are approved.

The concept development period is estimated to be approximately four (4) months.

4.4 Commissioning Decision

Following assessment of the proposals, the Traffic and Public Transport Authority will announce their decision about which artists/artist groups have been awarded contracts to implement their artistic concept proposals.

Following a standstill period of 10 days, an agreement binding under civil law will be entered into between the Traffic and Public Transport Authority and the artists/artists groups who have been awarded the contracts for Haga Station and Korsvägen Station, respectively.

4.5 Following Completion of the Procurement Process

4.5.1 Planning Phase

Using their concept proposal as a starting point, the artists/artist groups who have been commissioned to produce artworks will work closely with the Traffic and Public Transport Authority project manager, the appointed design engineer/contractor, and the process leader for public art to produce a detailed sketch (planning phase). The detailed sketch will form the basis for the realisation of the work of art. During the planning phase, a complete budget must be presented in which all costs for the artwork are specified, including the artist fee. Not only will the artist/artist groups strive to achieve a high level of originality and artistic quality, they will also contribute to developing their proposal in a manner that meets the applicable financial, functionality, safety, and sustainability stipulations. The work of art that is commissioned must be site-specific and may not be recreated at another location.

4.5.2 Execution Phase

On condition that the artist/group of artists, the Traffic and Public Transport Authority and Gothenburg Art agree on the detailed sketch results (planning phase), the artist/artist groups and the Traffic and Public Transport Authority will commence executing the concept proposal.

5 Expression of Interest

5.1 Electronic application via Mercell TendSign

The invitation to submit an expression of interest will be issued in digital form via Mercell TendSign (https://tendsign.com/). In order to submit an expression of interest, the applicant must register a user account at https://tendsign.com/. The email address used by the applicant to log into the system is the one that will be used for all communication related to the procurement.

The size of an individual file that can be uploaded into the system is limited to 50 MB.

Any questions regarding the invitation must be received by the Traffic and Public Transport Authority no later than 10 days before the end of the application period.

Answers will be published no later than 7 days before the closing date/time for submission of an expression of interest, i.e. 13 October 2021, 11:59 PM, CEST local time.

The closing date/time for submission of an expression of interest is 20 October 2021, 11:59 PM, CEST local time.

For further information, please see point 11. Questions and Support below.

5.2 Language

If there is any discrepancy or ambiguity between the Swedish and English versions of the invitation to selective tendering (this document) the wording in the Swedish version shall always prevail.

5.3 Who is permitted to submit an expression of interest?

Professionally active artist or artist groups can submit an expression of interest. In the case of a group of artists, one person must be named as the lead applicant. This person will act as the point of contact in any communication between the procurement body – the Traffic and Public Transport Authority – and the group of artists.

5.4 Legal entity

As the artists who are commissioned following the procurement process could be responsible for certain artistic production elements during the execution phase, they must certify during the expression of interest phase that they have a registered business/company. An artist whose business/company is registered in Sweden and who in Step 2 could be invited to submit a concept proposal will receive a request from the Traffic and Public Transport Authority to provide confirmation from the Swedish Tax Agency, The Swedish Enforcement Authority, or similar organizations, that taxes and social insurance contributions have been paid.

In the case of an artist with a business/company in a country other than Sweden and who in Step 2 could be invited to submit a concept proposal, an equivalent document will be requested by the Traffic and Public Transport Authority. The Traffic and Public Transport Authority will contact the artist in question, who will be asked to provide confirmation by a specified date that taxes and social insurance contributions have been paid.

5.5 Expression of Interest Form and Contents

- Expressions of interest **must** be submitted electronically via Mercell TendSign (https://tendsign.com/). Applications submitted in any other way, e.g. by email or letter, will not be considered.
- The expression of interest **must** be received within the stipulated timeframe. It must be in Swedish or English and include the information listed below.

5.5.1 Qualification Requirements

The following requirements must be met by all artists/artist groups who submit an expression of interest. An expression of interest that does not meet these requirements will not be assessed.

Please note that the ability of the Traffic and Public Transport Authority to obtain supplementary information is very limited and it is vitally important that the expression of interest is complete and set out in a way that shows that the specified requirements have been met.

- The artist **must** be professionally active and have a three-year higher education degree from within an artistic field from a Swedish or foreign educational institution, or they **must** have worked professionally as an artist for at least 5 years on an advanced level with art projects, exhibitions at professional art institutions, and/or public art assignments, which is confirmed in the CV.
- The artist **must** have discharged her/his obligations regarding payment of taxes and social insurance contributions and be registered for payment of Class F tax. The artist **must** be able to produce confirmation that this requirement has been met.
- A non-Swedish business/company **must** be registered in the same way in the country in which the artist has her/his operating base and **must** be able to provide equivalent confirmation in English.
- The artist's financial circumstances **must** not prevent the artist from using funding by the Traffic and Public Transport Authority to execute the assignment. Consequently, the artist must not have any outstanding liabilities registered with the Swedish Enforcement Agency or the equivalent authority in the country in which the artist has her/his operating base. On request, the artist must be able to provide confirmation that this requirement has been met.

5.5.2 The following must be enclosed

- A completed application form. The application form also serves as a checklist to ensure all the documents requested have been provided and all the questions have been answered. See Annex 1, *Application Form and Checklist*.
 - 1. Contact details: Name, company name, business/company registration number, address, telephone number, postal address, and email address where the lead applicant can be reached. If several individuals are working together, the names of all the individuals must be listed. A person or a company must be

named as the lead applicant, and the identity of this person/company must be stated clearly on the application form.

- 2. Confirmation that they will be able to visit Gothenburg on a regular basis to participate as necessary in the planning and execution phases (2022-2026). Put a cross in the relevant box on the application form.
- 3. Confirmation that the artist has a registered business/company (sole trader, partnership, or limited company) and is also registered for payment of Class F tax. A non-Swedish business/company must be registered in the equivalent register in the country in which the artist has their operating base, and they must be able to provide confirmation in English. The business/company registration number must be provided. Put a cross in the relevant box on the application form.
- 4. If the artist/artist groups is/are of the opinion that information provided in the expression of interest meets the conditions for requesting confidentiality with regard to their business and operating conditions, they can include a confidentiality request on the application form (Chapter 31, Section 16, Public Access to Information and Secrecy Act 2009:400). Any such request must specify the information in question as well as the harm the artist/artist groups would suffer if the information were to be disclosed.
- A brief CV confirming that the artist has the required educational background or equivalent experience for the assignment (exhibitions, assignments, or similar) as stated in point 5.1.1 above. As an artist you must list the merits you consider relevant. If the aim is for more than one person to be involved, an account must be provided of the role each individual will undertake in any future assignment.

If the aim is for more than one person to play a key role, a CV must be provided for all the individuals concerned.

- Artistic practice and explanatory statement. A brief account of the individual's artistic practice and its relevance to the assignment. The account must be no more than one (1) A4 page in length. Any additional text will not be assessed.
- A portfolio containing 5-7 art projects, art exhibitions, works of art, or public works of art. At least five of the projects in the submitted portfolio must have been completed, and at least two of these within the past five years.

5.5.3 Portfolio

Portfolio in this instance is a digital presentation in one (1) PDF file of works of art/projects that are relevant to this assignment. The reference material chosen should highlight art projects, art exhibitions, works of art, or public works of art from a content and/or design point of view, and demonstrate a level of achievement that confirms the artist's ability to carry out this specific assignment.

The portfolio will form the basis for the selection panel's assessment of artistic ability. The portfolio as a whole must demonstrate the individual's level of artistic ability and offer reassurance that the project's artistic vision and goals can be met. It would be of merit if the work of art/projects demonstrated the artist's ability to realise the project within defined time and budget frameworks.

Portfolio presentation

- Each work of art/project **must** be presented digitally on one (1) A3 page (landscape orientation and print format). All pages must be merged into one (1) PDF file.
- All the information the artist wishes to present regarding the works of art/projects **must** be included. Reference to a webpage alone will not be accepted.
- A brief descriptive text as well as the title, creation date, and location/context **must** be stated clearly for each of the works of art/projects. If audio and video are submitted as reference material, this **must** be done via an external link in the document. The password (if applicable) must be provided.
- Where the cited works of art/projects involved collaboration with another party (curator, art institution, commissioning body etc.) the name and contact details of the individual or representative **must** be stated.
- The role of the artist in the works of art/projects **must** be stated. It must also be stated in what way the artist is the originator of the project, particularly if the works of art/projects are the result of collaboration between several parties. This information **must** be provided on the A3 page submitted for each work/project.

Please note that the size of the file uploaded into the system must not exceed 50 MB if it is to be accepted. Uploaded files must be in PDF format.

Please note that concept proposals are not required in the expression of interest.

5.6 Exclusion of Tenderers

A tenderer will be excluded from participating in the procurement process if it comes to the notice of the procurement body that the tenderer, or a representative of the legal entity involved, has been convicted of any of the crimes listed in the Public Procurement Act, Chapter 13, Sections 1–2 (organized crime, corruption, fraud, terrorist offences and offences linked to terrorist activity, money laundering and funding of terrorism, human trafficking) and the court judgment has become final.

A tenderer will be excluded from participating in the procurement process if any of the exclusion grounds listed in the Public Procurement Act, Chapter 13, Section 3, exist, assuming that any such grounds are of significance to fulfilment of the contract.

6 Selection Process

Expressions of interest that do not meet the formalities and qualification requirements set out in point 5, *Expression of Interest*, will be dismissed. This means, for example, that if anything in the artist's expression of interest is missing, or if reference material for fewer or more than 5-7 reference projects is submitted, the expression of interest cannot be considered.

- Art experts on the selection panel will assess all the expressions of interest that have been received. The expressions of interest that are awarded more than 80 points (120 is the highest number attainable) will then proceed to Evaluation round 2.
- 2. Points awarded in Evaluation round 1 will be cancelled and a new assessment will be made by the art experts. The expressions of interest that are awarded more than 100 points (120 is the highest number attainable) will proceed for assessment at Jury meeting 1. (If more than 15 expressions of interest are awarded more than 100 points in the assessment, an extra evaluation round will be conducted by the art experts.) A maximum of 15 expressions of interest will proceed for assessment at Jury meeting 1, where all members of the jury will take part. Points from Evaluation rounds 2-3 will be cancelled.
- 3. Jury meeting 1. Points from Evaluation round 2 (3) will be cancelled and a new assessment will be made. The 10 artists who are awarded the highest number of assessment points (120 is the highest number attainable), will proceed to Jury meeting 2.
- Jury meeting 2. The six (6) artists who are awarded the highest number of points (120 is the highest number attainable) will be invited, in return for payment, to produce a proposal for the Haga Station or the Korsvägen Station. See Annex 4 Draft: Assignment Agreement – Proposal.

5. Invitation to submit proposals and Assignment Agreement – Proposal will be sent for signing to the six (6) artists/artist groups who are selected. The invitation and agreement will include information about the specific conditions that apply to each of the stations, along with guidelines for those who are invited to develop their proposal.

6.1 Selection Criteria for Assessment of Expressions of Interest

An overall assessment is made based on the selection criteria listed under *Assessment of artistic ability*, without any internal ranking, and on the degree of relevance to the assignment.

The number of points awarded for each criterion is on a scale of 1-10. The maximum number of points attainable is $12 \times 10 = 120$ points. The six (6) expressions of interest that are awarded the highest number of points will be invited to submit proposals in Step 2 of the procurement.

Point scale:

- 10-9: Particularly relevant
- 8-7: Essentially relevant
- 6-5: Partly relevant
- 4-3: Not particularly relevant
- 2-1: Not relevant

6.1.1 Assessment of artistic ability

It would be of merit if artistic ability could reflect:

- 1. An artistic practice that relates to the overall Chronotopia programme. (See Annex 2 *Chronotopia Art programme* and point 2 *Artistic Theme*).
- 2. Artistic ability that demonstrates a capacity to develop the potential of art in public spaces.
- 3. Unicity, i.e. unique and independent artistic ability with a high degree of integrity.
- 4. Visionary strength with the capacity to create works of art/projects with unexpected qualities.
- 5. Artistic quality, i.e. a varied and accomplished level of artistic ability with a high degree of expressive exactitude.
- 6. Creations/artworks that offer an explicit experience and inherent complexity, rather than being purely illustrative or decorative.
- 7. An ability to work with large-scale projects and awareness of spatial variation.

- 8. Artworks integrated with architecture and/or landscape architecture.
- 9. A sense for materials knowledge and understanding of the expressive dimensions that are intrinsic to the material, e.g. in the sensory qualities engendered by the selected materials and their interaction.
- 10. Knowledge of technical and material durability over time.
- 11. Practical and economic viability.
- 12. Productions that involved collaboration with other areas of professional expertise, and where the referees listed can confirm the success of such a collaborative venture, particularly in terms of teamwork, time, and cost.

The selection panel will not take into account other information on the artist's website or similar. Among the six (6) artists/artist groups who are invited to develop their proposals, the Traffic and Public Transport Authority and Gothenburg Art would like to see as much variety as possible in the way the theme and assignment are interpreted and expressed.

6.2 Selection Panel

An assessment of the expressions of interest and a decision regarding which artists/artist groups will be commissioned to submit a proposal will be made by a selection panel comprising:

Sarah Hansson, Process Leader for Public Art, Gothenburg Art, Cultural Affairs Administration, City of Gothenburg

Robert Nilsen, Head of Large Projects, Traffic and Public Transport Authority, City of Gothenburg

Araz Nabil Mustafa, Project Leader Station Haga, Traffic and Public Transport Authority, City of Gothenburg

Johan Landgren, Project Leader Station Korsvägen, Traffic and Public Transport Authority, City of Gothenburg

Johan Rehnberg, Head of Landscape Architecture, Parks and Landscape Administration, City of Gothenburg

Lotta Mossum, Curator, Public Art Agency Sweden

Eleonora Fors Szuba, Acting Director of Public Art, Department of Public Art, Region Västra Götaland

External art expert 1

External art expert 2

7 Timetable

- **20 September 2021:** Announcement with a request for expressions of interest (this document)
- 10 October 2021: Closing date for questions to the procurement body
- **13 October 2021:** Closing date for publication of answers to questions in TendSign
- 20 October 2021: Closing date for submission of expressions of interest
- **Beginning of December, 2021:** Notification to the artists invited to submit proposals
- **Beginning of December, 2021:** *Invitation to submit proposals* and *Assignment Agreement Proposal* to be sent out to artists
- End of January, 2022: Start-up meeting in Gothenburg with the artists commissioned to develop concepts (*Attendance at the start-up meeting is mandatory*)
- 18 March, 2022: Closing date for submission of interim proposals
- End of March, 2022: Separate reviews of the interim proposals with the artists. Assessment of viability from a financial and technical point of view
- 18 May, 2022, 4 pm CEST local time: Closing date for submission of proposals
- June, 2022: Consultative group's decision and commissioning
- End of June, 2022: Traffic and Public Transport Authority signs an agreement with the artists
- August-September, 2022: Start-up meeting in Gothenburg with the commissioned artists prior to execution (*Attendance at the start-up meeting is mandatory*)
- August-December, 2022: Planning phase
- **2023 2026**: Execution phase
- 2026: Delivery, installation, and completion on site
- 2026: Final inspection and inauguration

The warranty period is five (5) years following the final inspection.

The overall timetable could be adjusted. Exact dates and times will be decided in consultation with the parties concerned.

8 Budget

The preliminary budget for the execution of the proposed artworks around the West Link stations Haga and Korsvägen is SEK 5,500,000, excluding VAT, per station. The budget includes all costs incurred and disbursements made by the artist to discharge their assignment through to the finished product, including the artist's fee, social insurance contributions, insurance, cost of materials, installation of the artwork, transport, travel, accommodation, and any other costs related to the realisation of the artwork.

In addition to the execution budget there is a separate budget for architectural design, construction, and materials (surface covering etc.) which could be used as a basis for the execution of the proposed artworks.

The execution budget will be specified in detail in the *Invitation to Submit a Proposal*.

9 Confidentiality

If an applicant is of the opinion that information provided in the expression of interest meets the conditions for requesting confidentiality with regard to their business and operating conditions, they must state clearly in the expression of interest that they are requesting confidentiality (Chapter 31, Section 16, Public Access to Information and Secrecy Act 2009:400). Any such request must specify the information in question as well as the harm the artist would suffer if the information were to be disclosed. A possible request for confidentiality with specifications and reasons must be made in Annex 1, *Application Form and Checklist*.

A confidentiality assessment is always made in conjunction with a request for information. If the Traffic and Public Transport Authority is to make a wellfounded assessment, the above information is required. Otherwise there are as a rule no grounds for acceding to a confidentiality request, in which case the information will be made available.

10 Processing of Personal Data

As part of the agreement/assignment between the parties, personal data could be processed by and between the parties. If processing of personal data takes place, a personal data agreement subject to the provisions in the General Data Protection Regulation 2016/679 must be entered into between the parties in conjunction with the signing of this agreement, or at the latest on the date the contractor commences an assignment and begins processing personal data on

behalf of the orderer. A personal data processor agreement must be signed in accordance with the stipulations in the personal data processor agreement template and related annexes used at any given time by the orderer.

The orderer's personal data processor agreement template is available on the Traffic and Public Transport Authority website, <u>goteborg.se/trafikkontoret</u>. Information about how the orderer processes personal data is also available on the website.

11 Questions and Support

If an artist is unsure about anything in this invitation to submit an expression of interest or regarding the procurement process, they are urged to seek clarification by following the instructions below.

Questions regarding the contents of this invitation to submit an expression of interest must be presented in writing via the Mercell TendSign procurement system. All questions regarding the contents of the invitation to submit an expression of interest will be answered by the procurement officer responsible through Mercell TendSign. All questions received and answers provided, along with any addenda and amendments to this invitation to submit an expression of interest, will be published digitally to all that have downloaded this invitation.

Any questions must be received by the Traffic and Public Transport Authority by 10 October 2021 at the latest. It will not be possible to answer questions received after this date.

Technical questions regarding TendSign that are related to the submission of an expression of interest, uploading of files etc. can be put to TendSign Support.

Email: tendsignsupport@mercell.com

Telephone: +46 010-14 13 300

The manual, instruction film and FAQ are available at www.mercell.com

TendSign Support is open weekdays 8am – 4pm.

12 Annexes

- Annex 1. Application Form and Checklist
- Annex 2. Chronotopia Art Programme
- Annex 3. Haga and Korsvägen as Places and Situations
- Annex 4. Draft: Assignment Agreement Proposal
- Annex 5. Timeline

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